

NORTHWEST

computer learning center

2659 Commercial Street SE, Suite 210
Salem, Oregon 97302

The Professional's Choice since 1983 • Locally Owned & Operated

Phone: (503) 362-4818
Email: info@nwclc.com
Website: www.nwclc.com

Last Revised: 11/19/2018

This schedule is updated throughout the year.
Please check back occasionally for new
dates & classes

Course Schedule: Through February 2019

For Course Descriptions visit us at
www.nwclc.com/course_descriptions.html

MICROSOFT ACCESS

Access 2016 / 2013

Level I

Building a Database

2-Days 9am-4pm \$450

Nov	19-20	M-Tu
Dec	20-21	Th-F
Jan	14-15	M-Tu
Feb	20-21	W-Th

Beyond Basic Queries

1-Day 9am-4pm \$250

Dec	10	Mon
Jan	29	Tue
Mar	6	Wed

Designing Reports

1-Day 9am-4pm \$250

Nov	1	Thu
Dec	11	Tue
Jan	30	Wed
Mar	7	Thu

Level II

Refining a Database

2-Days 9am-4pm \$450

Nov	28-29	W-Th
Dec	27-28	Th-F
Jan	22-23	Tu-W
Mar	6-7	W-Th

Creating Custom Forms

1-Day 9am-4pm \$250

Nov	2	Fri
Dec	12	Wed
Jan	31	Thu
Mar	8	Fri

Level III

Programming

2-Days 9am-4pm \$450

Nov	5-6	M-Tu
Jan	3-4	Th-F
Feb	12-13	Tu-W

Group Training

- Our classes can be customized for your group at no extra cost.
- To meet your training needs, we will combine any of our course topics to create a custom course - we can even include your files as class examples.
- Group training may cost you less money.

For more details, please email us at:
info@nwclc.com
or call (503) 362-4818

Customized Access Training

Are you building or enhancing a database you would like help with?
Request a custom class date for you or your group so we can work specifically on your project.

For more information contact us at:
info@nwclc.com
503-362-4818

Access 2010 / 2007

Level I

Building a Database

2-Days 9am-4pm \$450

Nov	19-20	M-Tu
Dec	20-21	Th-F
Jan	14-15	M-Tu
Feb	20-21	W-Th

Beyond Basic Queries

1-Day 9am-4pm \$250

Dec	10	Mon
Jan	29	Tue
Mar	6	Wed

Designing Reports

1-Day 9am-4pm \$250

Nov	1	Thu
Dec	11	Tue
Jan	30	Wed
Mar	7	Thu

Level II

Refining a Database

2-Days 9am-4pm \$450

Nov	28-29	W-Th
Dec	27-28	Th-F
Jan	22-23	Tu-W
Mar	6-7	W-Th

Creating Custom Forms

1-Day 9am-4pm \$250

Nov	2	Fri
Dec	12	Wed
Jan	31	Thu
Mar	8	Fri

Level III

Programming

2-Days 9am-4pm \$450

Nov	5-6	M-Tu
Jan	3-4	Th-F
Feb	12-13	Tu-W

ADOBE ACROBAT

Acrobat Pro 2017 / DC

Level I

1-Day	9am-4pm	\$250
Dec	4	Tue
Jan	7	Mon
Feb	21	Thu

Level II

1-Day	9am-4pm	\$250
Nov	1	Thu
Dec	12	Wed
Jan	8	Tue
Feb	22	Fri

Acrobat Pro XI

Level I

1-Day	9am-4pm	\$250
Dec	3	Mon
Jan	24	Thu

Level II

1-Day	9am-4pm	\$250
Nov	1	Thu
Dec	4	Tue
Jan	25	Fri

ADOBE CAPTIVATE

Please contact us to schedule

Level I: 1 Day 9am-4pm \$275

Level II: 1 Day 9am-4pm \$275

CRYSTAL REPORTS

Level I

2-Days	9am-4pm	\$525
Dec	11-12	Tu-W
Jan	28-29	M-Tu
Mar	6-7	W-Th

Level II

1-Day	9am-4pm	\$275
Nov	13	Tue
Dec	13	Thu
Jan	30	Wed
Mar	8	Fri

DREAMWEAVER

Level I

1-Day	9am-4pm	\$250
Nov	13	Tue
Dec	27	Thu
Feb	4	Mon

Level II

1-Day	9am-4pm	\$250
Nov	14	Wed
Dec	28	Fri
Feb	5	Tue

MICROSOFT EXCEL

Excel 2016 / 2013

Level I

1-Day	9am-4pm	\$235
Nov	6	Tue
Dec	13	Thu
Jan	9	Wed
Feb	4	Mon
Feb	27	Wed

Level II

1-Day	9am-4pm	\$235
Nov	7	Wed
Nov	27	Tue
Dec	14	Fri
Jan	10	Thu
Feb	5	Tue
Feb	28	Thu

Level III

2-Days	9am-4pm	\$450
Nov	14-15	W-Th
Dec	18-19	Tu-W
Jan	16-17	W-Th
Feb	11-12	M-Tu

Level IV - Macros

2-Days	9am-4pm	\$450
Dec	3-4	M-Tu
Jan	30-31	W-Th
Mar	7-8	Th-F

Excel 2016 / 2013

PowerPivot & Data Analysis

1-Day	9am-4pm	\$250
Nov	16	Fri
Dec	31	Mon
Jan	24	Thu
Feb	26	Tue

Have you considered customized Excel training for your group?

Our Guarantee

Any of our classes can be retaken at no additional charge (same version and class). We just ask that you bring your class workbook with you. We also provide email and telephone support if you have questions as you apply information you learned in class to your specific situations. We encourage your questions regardless of how long it's been since your class.

Excel 2010 / 2007

Level I

1-Day	9am-4pm	\$235
Nov	6	Tue
Dec	13	Thu
Jan	9	Wed
Feb	4	Mon
Feb	27	Wed

Level II

1-Day	9am-4pm	\$235
Nov	7	Wed
Nov	27	Tue
Dec	14	Fri
Jan	10	Thu
Feb	5	Tue
Feb	28	Thu

Level III

2-Days	9am-4pm	\$450
Nov	14-15	W-Th
Dec	18-19	Tu-W
Jan	16-17	W-Th
Feb	11-12	M-Tu

Level IV - Macros

2-Days	9am-4pm	\$450
Dec	3-4	M-Tu
Jan	30-31	W-Th
Mar	7-8	Th-F

Excel 2010 PowerPivot

1-Day	9am-4pm	\$250
Nov	16	Fri
Dec	31	Mon
Jan	24	Thu
Feb	26	Tue

Saturday and Evening Classes available

Please call 503-362-4818 or email info@nwclc.com for more information

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FILEMAKER PRO

Level I

1-Day	9am-4pm	\$275
Nov	20	Tue
Jan	3	Thu
Feb	19	Tue

Level II

1-Day	9am-4pm	\$275
Nov	21	Wed
Jan	4	Fri
Feb	20	Wed

HTML (WEB DESIGN)

Level I

1-Day	9am-4pm	\$250
Nov	26	Mon
Jan	8	Tue
Feb	21	Thu

Level II

1-Day	9am-4pm	\$250
Nov	27	Tue
Jan	9	Wed
Feb	22	Fri

NEW - FOXIT PHANTOMPDF

Level I

1-Day	9am-4pm	\$250
Dec	3	Mon
Jan	24	Thu

Level II

1-Day	9am-4pm	\$250
Dec	4	Tue
Jan	25	Fri

ADOBE ILLUSTRATOR

Level I

2-Days	9am-4pm	\$475
Nov	26-27	M-Tu
Jan	8-9	Tu-W
Feb	20-21	W-Th

Level II

1-Day	9am-4pm	\$250
Nov	28	Wed
Jan	10	Thu
Feb	22	Fri

ADOBE INDESIGN

Level I

2-Days	9am-4pm	\$475
Dec	10-11	M-Tu
Jan	23-24	W-Th
Feb	14-15	Th-F

Level II

1-Day	9am-4pm	\$250
Dec	14	Fri
Jan	30	Wed
Feb	19	Tue

Group Training

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MICROSOFT OFFICE 2016

NEW FEATURES (FROM 2010)

1-Day	9am-4pm	\$235
Nov	21	Wed
Dec	10	Mon
Jan	11	Fri
Feb	7	Thu

MICROSOFT ONENOTE

OneNote 2016 / 2013

1-Day	9am-4pm	\$235
Nov	27	Tue
Dec	17	Mon
Jan	11	Fri
Feb	6	Wed

MICROSOFT OFFICE 365

NEW FEATURES (FROM 2010)

1-Day	9am-4pm	\$235
Nov	16	Fri
Dec	11	Tue
Jan	7	Mon
Feb	8	Fri

OneNote 2010

1-Day	9am-4pm	\$235
Nov	27	Tue
Dec	17	Mon
Jan	11	Fri
Feb	6	Wed

No dates that fit your schedule?

Contact us to discuss arranging a class just for you or your group.

Also - we update the schedule throughout the year. Please check back occasionally for additional dates.

Saturday and Evening classes available upon request.

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MICROSOFT OUTLOOK

2016 / 2013 Level I

1-Day 9am-4pm \$235

Nov	9	Fri
Dec	3	Mon
Jan	2	Wed
Feb	14	Thu

2016 / 2013 Level II

1-Day 9am-4pm \$235

Nov	16	Fri
Dec	12	Wed
Jan	3	Thu
Feb	15	Fri

2010 Level I

1-Day 9am-4pm \$235

Nov	5	Mon
Dec	20	Thu
Jan	28	Mon

Outlook 2007

2007 Outlook is still available for custom scheduling. Please contact us for available dates.

2007 Level I

1-Day 9am-4pm \$235

2007 Level II

1-Day 9am-4pm \$235

2010 Level II

1-Day 9am-4pm \$235

Nov	6	Tue
Dec	21	Fri
Jan	29	Tue

Consider arranging customized Outlook group training at your location

ADOBE PHOTOSHOP

Length: 2-Days 9:00 am-4:00pm Cost: \$475.00

Nov	20-21	Tu-W
Dec	17-18	M-Tu
Jan	24-25	Th-F

MICROSOFT PROJECT

Project 2016 / 2013

Level I

2-Days 9am-4pm \$450

Nov	19-20	M-Tu
Dec	20-21	Th-F
Jan	30-31	W-Th
Mar	5-6	Tu-W

Project 2010

Level I

2-Days 9am-4pm \$450

Nov	19-20	M-Tu
Dec	20-21	Th-F
Jan	30-31	W-Th
Mar	5-6	Tu-W

Level II

1-Day 9am-4pm \$275

Nov	21	Wed
Jan	4	Fri
Feb	1	Fri

Level II

1-Day 9am-4pm \$275

Jan	4	Fri
Feb	8	Fri

Still Available:

Project 2007

Level I

2-Days 9am-4pm \$450

Please contact us to arrange a date

MICROSOFT POWERPOINT

PowerPoint 2016 / 2013

Level I

1-Day 9am-4pm \$235

Nov	21	Wed
Dec	18	Tue
Jan	14	Mon
Feb	19	Tue

PowerPoint 2010 / 2007

Level I

1-Day 9am-4pm \$235

Nov	1	Thu
Dec	18	Tue
Jan	14	Mon
Feb	19	Tue

Level II

1-Day 9am-4pm \$235

Nov	5	Mon
Dec	19	Tue
Jan	15	Tue
Feb	20	Wed

Level II

1-Day 9am-4pm \$235

Nov	5	Mon
Dec	19	Tue
Jan	15	Tue
Feb	20	Wed

Our Guarantee

Any of our classes can be retaken at no additional charge (same version and class). We just ask that you bring your class workbook with you. We also provide email and telephone support if you have questions after class.

MICROSOFT PUBLISHER

Publisher 2016 / 2013

Level I

1-Day	9am-4pm	\$235
Nov	14	Wed
Dec	10	Mon
Jan	22	Tue
Feb	21	Thu

Level II

1-Day	9am-4pm	\$235
Nov	15	Thu
Dec	11	Tue
Jan	23	Wed
Feb	22	Fri

Publisher 2010

Level I

1-Day	9am-4pm	\$235
Nov	14	Wed
Dec	10	Mon
Jan	22	Tue
Feb	21	Thu

Level II

1-Day	9am-4pm	\$235
Nov	15	Thu
Dec	11	Tue
Jan	23	Wed
Feb	22	Fri

Still Available:

Publisher 2007

Please contact us to schedule a date.

Level I

1-Day	9am-4pm	\$235
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Level II

1-Day	9am-4pm	\$235
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This schedule is updated throughout the year.

Please check back occasionally for new dates and classes

QUICKBOOKS

We Offer Classes in Various Versions of QuickBooks including QuickBooks Online

QuickBooks classes are also available on a one-on-one basis. Classes can be scheduled during the week, in the evening, or on Saturdays. Please contact us for more details

Level I

2-Days	9am-4pm	\$495
Nov	28-29	W-Th
Dec	20-21	Th-F
Jan	22-23	Tu-W
Feb	25-26	M-Tu

Level II

1-Day	9am-4pm	\$250
Nov	30	Fri
Dec	31	Mon
Jan	24	Thu
Feb	27	Wed

MICROSOFT VISIO

2016 / 2013 Level I

1-Day	9am-4pm	\$250
Nov	13	Tue
Dec	20	Thu
Jan	14	Mon
Feb	6	Wed

2016 / 2013 Level II

1-Day	9am-4pm	\$250
Nov	16	Fri
Dec	21	Fri
Jan	15	Tue
Feb	7	Thu

2010 Level I

1-Day	9am-4pm	\$250
Nov	13	Tue
Dec	20	Thu
Jan	14	Mon
Feb	6	Wed

2010 Level II

1-Day	9am-4pm	\$250
Nov	16	Fri
Dec	21	Fri
Jan	15	Tue
Feb	7	Thu

Still Available:

Visio 2007

Please contact us to arrange a date.

No dates that fit your schedule?

Please contact us to discuss arranging a custom class date. Saturday and Evening classes available upon request.

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503-362-4818

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Contact us to find out about our current promotion

MICROSOFT WINDOWS

Computer Basics

1-Day 9am-1pm \$165

Oct	5	Fri
Nov	1	Thu
Dec	12	Wed

Windows 10

Level I

1-Day 9am-4pm \$235

Oct	15	Mon
Nov	9	Fri
Dec	17	Mon

Windows 10

Upgrade from Windows 7

1-Day 9am-4pm \$235

Oct	24	Wed
Nov	20	Tue
Dec	31	Mon

Saturday and Evening Classes Available

Please email info@nwclc.com or call 503-362-4818 to schedule

Windows 7

Level I

1-Day 9am-4pm \$235

Nov	13	Tue
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please contact us for additional dates

Level II

1-Day 9am-4pm \$235

Nov	2	Tue
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please contact us for additional dates

MICROSOFT WORD

Word 2016 / 2013

Please specify your version when registering

Level I

1-Day 9am-4pm \$235

Nov	2	Fri
Dec	20	Thu
Jan	7	Mon
Feb	13	Wed

Level II

1-Day 9am-4pm \$235

Nov	5	Mon
Dec	21	Fri
Jan	8	Tue
Feb	14	Thu

Level III

2-Days 9am-4pm \$450

Dec	11-12	Tu-W
Jan	3-4	Th-F
Feb	6-7	W-Th

2016 / 2013

Level IV - Macros

1-Day 9am-4pm \$250

Please contact us to schedule

Word 2010 / 2007

Level I

1-Day 9am-4pm \$235

Nov	2	Fri
Dec	20	Thu
Jan	7	Mon
Feb	13	Wed

Level II

1-Day 9am-4pm \$235

Nov	5	Mon
Dec	21	Fri
Jan	8	Tue
Feb	14	Thu

Level III

2-Days 9am-4pm \$450

Dec	11-12	Tu-W
Jan	3-4	Th-F
Feb	6-7	W-Th

2010 / 2007

Level IV - Macros

1-Day 9am-4pm \$250

Please contact us to schedule

Group Training

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