

# NORTHWEST

computer learning center

2659 Commercial Street SE, Suite 210  
Salem, Oregon 97302

The Professional's Choice since 1983 • Locally Owned & Operated

Phone: (503) 362-4818  
Email: info@nwclc.com  
Website: www.nwclc.com

Last Revised: 7/11/2018

This schedule is updated throughout the year.  
Please check back occasionally for new  
dates & classes

## Course Schedule: Through October 2018

For Course Descriptions visit us at  
www.nwclc.com/course\_descriptions.html

### MICROSOFT ACCESS

#### Access 2016 / 2013

##### Level I

##### Building a Database

2-Days 9am-4pm \$450

|     |       |      |
|-----|-------|------|
| Jul | 9-10  | M-Tu |
| Aug | 1-2   | W-Th |
| Sep | 10-11 | M-Tu |
| Oct | 18-19 | Th-F |

##### Beyond Basic Queries

1-Day 9am-4pm \$250

|     |    |     |
|-----|----|-----|
| Jul | 13 | Fri |
| Aug | 20 | Mon |
| Sep | 25 | Tue |
| Oct | 31 | Wed |

##### Designing Reports

1-Day 9am-4pm \$250

|     |    |     |
|-----|----|-----|
| Jul | 19 | Thu |
| Aug | 21 | Tue |
| Sep | 26 | Wed |
| Nov | 1  | Thu |

##### Level II

##### Refining a Database

2-Days 9am-4pm \$450

|     |       |      |
|-----|-------|------|
| Jul | 19-20 | Th-F |
| Aug | 7-8   | Tu-W |
| Sep | 17-18 | M-Tu |
| Oct | 25-26 | Th-F |

##### Creating Custom Forms

1-Day 9am-4pm \$250

|     |    |     |
|-----|----|-----|
| Jul | 20 | Fri |
| Aug | 22 | Wed |
| Sep | 27 | Thu |
| Nov | 2  | Fri |

##### Level III

##### Programming

2-Days 9am-4pm \$450

|     |       |      |
|-----|-------|------|
| Jul | 30-31 | M-Tu |
| Aug | 23-24 | Th-F |
| Oct | 2-3   | Tu-W |

#### Customized Access Training

Are you building or enhancing a  
database you would like help with?

Request a custom class date for you  
or your group so we can work  
specifically on your project.

For more information contact us at:  
info@nwclc.com  
503-362-4818

#### Access 2010 / 2007

##### Level I

##### Building a Database

2-Days 9am-4pm \$450

|     |       |      |
|-----|-------|------|
| Jul | 9-10  | M-Tu |
| Aug | 1-2   | W-Th |
| Sep | 10-11 | M-Tu |
| Oct | 18-19 | Th-F |

##### Beyond Basic Queries

1-Day 9am-4pm \$250

|     |    |     |
|-----|----|-----|
| Jul | 13 | Fri |
| Aug | 20 | Mon |
| Sep | 25 | Tue |
| Oct | 31 | Wed |

##### Level II

##### Refining a Database

2-Days 9am-4pm \$450

|     |       |      |
|-----|-------|------|
| Jul | 19-20 | Th-F |
| Aug | 7-8   | Tu-W |
| Sep | 17-18 | M-Tu |
| Oct | 25-26 | Th-F |

##### Designing Reports

1-Day 9am-4pm \$250

|     |    |     |
|-----|----|-----|
| Jul | 19 | Thu |
| Aug | 21 | Tue |
| Sep | 26 | Wed |
| Nov | 1  | Thu |

##### Level III

##### Programming

2-Days 9am-4pm \$450

|     |       |      |
|-----|-------|------|
| Jul | 30-31 | M-Tu |
| Aug | 23-24 | Th-F |
| Oct | 2-3   | Tu-W |

##### Creating Custom Forms

1-Day 9am-4pm \$250

|     |    |     |
|-----|----|-----|
| Jul | 20 | Fri |
| Aug | 22 | Wed |
| Sep | 27 | Thu |
| Nov | 2  | Fri |

#### Group Training

- Our classes can be customized for your group at no extra cost.
- To meet your training needs, we will combine any of our course topics to create a custom course - we can even include your files as class examples.
- Group training may cost you less money.

For more details, please email us at:  
info@nwclc.com  
or call (503) 362-4818

## ADOBE ACROBAT

### Acrobat Pro 2017 / DC

#### Level I

| 1-Day | 9am-4pm | \$250 |
|-------|---------|-------|
| Jul   | 11      | Wed   |
| Aug   | 13      | Mon   |
| Sep   | 11      | Tue   |
| Oct   | 24      | Wed   |

#### Level II

| 1-Day | 9am-4pm | \$250 |
|-------|---------|-------|
| Jul   | 12      | Thu   |
| Aug   | 17      | Fri   |
| Sep   | 12      | Wed   |
| Oct   | 25      | Thu   |

### Acrobat Pro XI

#### Level I

| 1-Day | 9am-4pm | \$250 |
|-------|---------|-------|
| Jul   | 5       | Thu   |
| Aug   | 20      | Mon   |
| Sep   | 26      | Wed   |

#### Level II

| 1-Day | 9am-4pm | \$250 |
|-------|---------|-------|
| Jul   | 6       | Fri   |
| Aug   | 21      | Tue   |
| Sep   | 27      | Thu   |

## ADOBE CAPTIVATE

Please contact us to schedule

Level I: 1 Day 9am-4pm \$275

Level II: 1 Day 9am-4pm \$275

## CRYSTAL REPORTS

#### Level I

| 2-Days | 9am-4pm | \$525 |
|--------|---------|-------|
| Jul    | 19-20   | Th-F  |
| Aug    | 29-30   | W-Th  |
| Oct    | 2-3     | Tu-W  |

#### Level II

| 1-Day | 9am-4pm | \$275 |
|-------|---------|-------|
| Jul   | 23      | Mon   |
| Aug   | 31      | Fri   |
| Oct   | 4       | Thu   |

## DREAMWEAVER

#### Level I

| 1-Day | 9am-4pm | \$250 |
|-------|---------|-------|
| Jul   | 2       | Mon   |
| Aug   | 23      | Thu   |
| Oct   | 3       | Wed   |

#### Level II

| 1-Day | 9am-4pm | \$250 |
|-------|---------|-------|
| Jul   | 3       | Tue   |
| Aug   | 24      | Fri   |
| Oct   | 4       | Thu   |

## MICROSOFT EXCEL

### Excel 2016 / 2013

#### Level I

| 1-Day | 9am-4pm | \$235 |
|-------|---------|-------|
| Jul   | 17      | Tue   |
| Aug   | 9       | Thu   |
| Aug   | 27      | Mon   |
| Sep   | 19      | Wed   |
| Oct   | 16      | Tue   |

#### Level II

| 1-Day | 9am-4pm | \$235 |
|-------|---------|-------|
| Jul   | 18      | Wed   |
| Aug   | 10      | Fri   |
| Aug   | 28      | Tue   |
| Sep   | 20      | Thu   |
| Oct   | 17      | Wed   |

#### Level III

| 2-Days | 9am-4pm | \$450 |
|--------|---------|-------|
| Jul    | 24-25   | Tu-W  |
| Aug    | 15-16   | W-Th  |
| Sep    | 13-14   | Th-F  |
| Oct    | 8-9     | M-Tu  |

#### Level IV - Macros

| 2-Days | 9am-4pm | \$450 |
|--------|---------|-------|
| Jul    | 30-31   | M-Tu  |
| Aug    | 21-22   | Tu-W  |
| Sep    | 26-27   | W-Th  |
| Oct    | 29-30   | M-Tu  |

#### Excel 2016 / 2013

#### PowerPivot & Data Analysis

| 1-Day | 9am-4pm | \$250 |
|-------|---------|-------|
| Jul   | 27      | Fri   |
| Aug   | 30      | Thu   |
| Oct   | 1       | Mon   |
| Oct   | 31      | Wed   |

Have you considered customized Excel training for your group?

### Our Guarantee

Any of our classes can be retaken at no additional charge (same version and class). We just ask that you bring your class workbook with you. We also provide email and telephone support if you have questions as you apply information you learned in class to your specific situations. We encourage your questions regardless of how long it's been since your class.

### Excel 2010 / 2007

#### Level I

| 1-Day | 9am-4pm | \$235 |
|-------|---------|-------|
| Jul   | 17      | Tue   |
| Aug   | 9       | Thu   |
| Aug   | 27      | Mon   |
| Sep   | 19      | Wed   |
| Oct   | 16      | Tue   |

#### Level II

| 1-Day | 9am-4pm | \$235 |
|-------|---------|-------|
| Jul   | 18      | Wed   |
| Aug   | 10      | Fri   |
| Aug   | 28      | Tue   |
| Sep   | 20      | Thu   |
| Oct   | 17      | Wed   |

#### Level III

| 2-Days | 9am-4pm | \$450 |
|--------|---------|-------|
| Jul    | 24-25   | Tu-W  |
| Aug    | 15-16   | W-Th  |
| Sep    | 13-14   | Th-F  |
| Oct    | 8-9     | M-Tu  |

#### Level IV - Macros

| 2-Days | 9am-4pm | \$450 |
|--------|---------|-------|
| Jul    | 30-31   | M-Tu  |
| Aug    | 21-22   | Tu-W  |
| Sep    | 26-27   | W-Th  |
| Oct    | 29-30   | M-Tu  |

#### Excel 2010 PowerPivot

| 1-Day | 9am-4pm | \$250 |
|-------|---------|-------|
| Jul   | 27      | Fri   |
| Aug   | 30      | Thu   |
| Oct   | 1       | Mon   |

Saturday and Evening Classes available

Please call 503-362-4818 or email [info@nwclc.com](mailto:info@nwclc.com) for more information

# NORTHWEST

computer learning center

info@nwclc.com 503-362-4818

## FILEMAKER PRO

### Level I

1-Day 9am-4pm \$275

|     |    |     |
|-----|----|-----|
| Jul | 30 | Mon |
| Sep | 6  | Thu |
| Oct | 10 | Wed |

### Level II

1-Day 9am-4pm \$275

|     |    |     |
|-----|----|-----|
| Jul | 31 | Tue |
| Sep | 7  | Fri |
| Oct | 11 | Thu |

## NEW - FOXIT PHANTOMPDF

### Level I

1-Day 9am-4pm \$250

|     |    |     |
|-----|----|-----|
| Sep | 17 | Mon |
| Oct | 30 | Tue |

### Level II

1-Day 9am-4pm \$250

|     |    |     |
|-----|----|-----|
| Sep | 18 | Tue |
| Oct | 31 | Wed |

**No dates that fit your schedule?**

Contact us to discuss arranging a class just for you or your group.

Also - we update the schedule throughout the year. Please check back occasionally for additional dates.

Saturday and Evening classes available upon request.

For more information, please email info@nwclc.com or call 503-362-4818

## HTML (WEB DESIGN)

### Level I

1-Day 9am-4pm \$250

|     |    |     |
|-----|----|-----|
| Jul | 2  | Mon |
| Aug | 30 | Thu |
| Oct | 3  | Wed |

### Level II

1-Day 9am-4pm \$250

|     |    |     |
|-----|----|-----|
| Jul | 3  | Tue |
| Aug | 31 | Fri |
| Oct | 4  | Thu |

## ADOBE ILLUSTRATOR

### Level I

2-Days 9am-4pm \$475

|     |       |       |
|-----|-------|-------|
| Aug | 1-2   | W-Thu |
| Oct | 11-12 | Th-F  |

### Level II

1-Day 9am-4pm \$250

|     |    |     |
|-----|----|-----|
| Aug | 3  | Fri |
| Oct | 15 | Mon |

## ADOBE INDESIGN

### Level I

2-Days 9am-4pm \$475

|     |       |      |
|-----|-------|------|
| Jul | 9-10  | M-Tu |
| Aug | 7-8   | Tu-W |
| Sep | 11-12 | Tu-W |
| Oct | 22-23 | M-Tu |

### Level II

1-Day 9am-4pm \$250

|     |    |     |
|-----|----|-----|
| Jul | 13 | Fri |
| Aug | 20 | Mon |
| Sep | 21 | Fri |
| Oct | 24 | Wed |

## MICROSOFT OFFICE

### 2016

#### NEW FEATURES (FROM 2007)

1-Day 9am-4pm \$235

|     |    |     |
|-----|----|-----|
| Jul | 20 | Fri |
| Aug | 14 | Tue |
| Sep | 10 | Mon |
| Oct | 23 | Tue |

## MICROSOFT OFFICE

### 365

#### NEW FEATURES (FROM 2007)

1-Day 9am-4pm \$235

|     |    |     |
|-----|----|-----|
| Jul | 27 | Fri |
| Aug | 13 | Mon |
| Sep | 12 | Wed |
| Oct | 22 | Mon |

## MICROSOFT OFFICE

### 2013

#### NEW FEATURES

1-Day 9am-4pm \$235

Class still available for custom scheduling. Please contact us to arrange a date

## Group Training

- Our classes can be customized for your group at no extra cost.
- We will combine any of our course topics to create a custom course to meet your training needs.
- Group training may even cost you less money.

For more details, please email us at:

info@nwclc.com or call (503) 362-4818

## MICROSOFT

### ONENOTE

#### OneNote 2016 / 2013

1-Day 9am-4pm \$235

|     |    |     |
|-----|----|-----|
| Jul | 20 | Fri |
| Aug | 14 | Tue |
| Sep | 21 | Fri |
| Oct | 23 | Tue |

#### OneNote 2010

1-Day 9am-4pm \$235

|     |    |     |
|-----|----|-----|
| Jul | 20 | Fri |
| Aug | 14 | Tue |
| Sep | 21 | Fri |
| Oct | 23 | Tue |

Northwest Computer Learning Center  
2659 Commercial Street SE, Suite 210  
Salem, Oregon 97302

## MICROSOFT OUTLOOK

### 2016 / 2013 Level I

1-Day 9am-4pm \$235

|     |    |     |
|-----|----|-----|
| Jul | 13 | Fri |
| Aug | 6  | Mon |
| Sep | 5  | Wed |
| Oct | 18 | Thu |

### 2016 / 2013 Level II

1-Day 9am-4pm \$235

|     |    |     |
|-----|----|-----|
| Jul | 16 | Mon |
| Aug | 7  | Tue |
| Sep | 6  | Thu |
| Oct | 19 | Fri |

### 2010 Level I

1-Day 9am-4pm \$235

|     |    |     |
|-----|----|-----|
| Jul | 6  | Fri |
| Aug | 13 | Mon |
| Sep | 27 | Thu |

### Outlook 2007

2007 Outlook is still available for custom scheduling. Please contact us for available dates.

### 2007 Level I

1-Day 9am-4pm \$235

### 2007 Level II

1-Day 9am-4pm \$235

### 2010 Level II

1-Day 9am-4pm \$235

|     |    |     |
|-----|----|-----|
| Jul | 9  | Mon |
| Aug | 14 | Tue |
| Sep | 28 | Fri |

Consider arranging customized Outlook group training at your location

## ADOBE PHOTOSHOP

Length: 2-Days 9:00 am-4:00pm Cost: \$475.00

|     |       |      |
|-----|-------|------|
| Aug | 1-2   | W-Th |
| Aug | 30-31 | Th-F |
| Oct | 1-2   | M-Tu |

## MICROSOFT PROJECT

### Project 2016 / 2013

#### Level I

2-Days 9am-4pm \$450

|     |       |      |
|-----|-------|------|
| Aug | 1-2   | W-Th |
| Sep | 4-5   | Tu-W |
| Oct | 10-11 | W-Th |

### Project 2010

#### Level I

2-Days 9am-4pm \$450

|     |       |      |
|-----|-------|------|
| Aug | 1-2   | W-Th |
| Sep | 4-5   | Tu-W |
| Oct | 10-11 | W-Th |

## MICROSOFT POWERPOINT

### PowerPoint 2016 / 2013

#### Level I

1-Day 9am-4pm \$235

|     |    |     |
|-----|----|-----|
| Jul | 9  | Mon |
| Aug | 17 | Fri |
| Sep | 26 | Wed |
| Oct | 29 | Mon |

### PowerPoint 2010 / 2007

#### Level I

1-Day 9am-4pm \$235

|     |    |     |
|-----|----|-----|
| Jul | 9  | Mon |
| Aug | 17 | Fri |
| Sep | 26 | Wed |
| Oct | 29 | Mon |

### Level II

1-Day 9am-4pm \$275

|     |    |     |
|-----|----|-----|
| Aug | 6  | Mon |
| Sep | 6  | Thu |
| Oct | 15 | Mon |

### Level II

1-Day 9am-4pm \$275

|     |    |     |
|-----|----|-----|
| Aug | 6  | Mon |
| Sep | 11 | Tue |
| Oct | 12 | Fri |

### Level II

1-Day 9am-4pm \$235

|     |    |     |
|-----|----|-----|
| Jul | 10 | Tue |
| Aug | 24 | Fri |
| Sep | 27 | Thu |
| Oct | 30 | Tue |

### Level II

1-Day 9am-4pm \$235

|     |    |     |
|-----|----|-----|
| Jul | 10 | Tue |
| Aug | 24 | Fri |
| Sep | 27 | Thu |
| Oct | 30 | Tue |

Still Available:

### Project 2007

#### Level I

2-Days 9am-4pm \$450

Please contact us to arrange a date

### Our Guarantee

Any of our classes can be retaken at no additional charge (same version and class). We just ask that you bring your class workbook with you. We also provide email and telephone support if you have questions after class.

## MICROSOFT PUBLISHER

### Publisher 2016 / 2013

#### Level I

| 1-Day | 9am-4pm | \$235 |
|-------|---------|-------|
| Jul   | 13      | Fri   |
| Aug   | 21      | Tue   |
| Oct   | 4       | Thu   |

#### Level II

| 1-Day | 9am-4pm | \$235 |
|-------|---------|-------|
| Jul   | 23      | Mon   |
| Aug   | 29      | Wed   |
| Oct   | 5       | Fri   |

### Publisher 2010

#### Level I

| 1-Day | 9am-4pm | \$235 |
|-------|---------|-------|
| Aug   | 1-2     | W-Th  |
| Sep   | 4-5     | Tu-W  |
| Oct   | 10-11   | W-Th  |

#### Level II

| 1-Day | 9am-4pm | \$235 |
|-------|---------|-------|
| Jul   | 23      | Mon   |
| Aug   | 29      | Wed   |
| Oct   | 5       | Fri   |

#### Still Available:

### Publisher 2007

Please contact us to schedule a date.

#### Level I

| 1-Day | 9am-4pm | \$235 |
|-------|---------|-------|
|-------|---------|-------|

#### Level II

| 1-Day | 9am-4pm | \$235 |
|-------|---------|-------|
|-------|---------|-------|

This schedule is updated throughout the year.

Please check back occasionally for new dates and classes

## QUICKBOOKS

We Offer Classes in Various Versions of QuickBooks

*QuickBooks classes are also available on a one-on-one basis. Classes can be scheduled during the week, in the evening, or on Saturdays. Please contact us for more details*

#### Level I

| 2-Days | 9am-4pm | \$495 |
|--------|---------|-------|
| Jul    | 2-3     | M-Tu  |
| Jul    | 19-20   | Th-F  |
| Aug    | 20-21   | M-Tu  |
| Sep    | 25-26   | Tu-W  |
| Oct    | 29-30   | M-Tu  |

#### Level II

| 1-Day | 9am-4pm | \$250 |
|-------|---------|-------|
| Aug   | 3       | Fri   |
| Aug   | 31      | Fri   |
| Oct   | 1       | Mon   |
| Oct   | 31      | Wed   |

## MICROSOFT VISIO

### 2016 / 2013 Level I

| 1-Day | 9am-4pm | \$250 |
|-------|---------|-------|
| Jul   | 27      | Fri   |
| Sep   | 4       | Tue   |
| Oct   | 10      | Wed   |

### 2016 / 2013 Level II

| 1-Day | 9am-4pm | \$250 |
|-------|---------|-------|
| Jul   | 30      | Mon   |
| Sep   | 5       | Wed   |
| Oct   | 11      | Thu   |

### 2010 Level I

| 1-Day | 9am-4pm | \$250 |
|-------|---------|-------|
| Jul   | 27      | Fri   |
| Sep   | 4       | Tue   |
| Oct   | 10      | Wed   |

### 2010 Level II

| 1-Day | 9am-4pm | \$250 |
|-------|---------|-------|
| Jul   | 30      | Mon   |
| Sep   | 7       | Fri   |
| Oct   | 11      | Thu   |

#### Still Available:

### Visio 2007

Please contact us to arrange a date.

No dates that fit your schedule?

Please contact us to discuss arranging a custom class date. Saturday and Evening classes available upon request.

info@nwclc.com

503-362-4818

# NORTHWEST

computer learning center

Contact us to find out about our current promotion

## MICROSOFT WINDOWS

### Computer Basics

1-Day 9am-1pm \$165

|     |    |     |
|-----|----|-----|
| Jul | 16 | Mon |
| Aug | 17 | Fri |
| Sep | 12 | Wed |
| Oct | 5  | Fri |

### Windows 10

#### Level I

1-Day 9am-4pm \$235

|     |    |     |
|-----|----|-----|
| Jul | 23 | Mon |
| Aug | 24 | Fri |
| Sep | 18 | Tue |
| Oct | 15 | Mon |

### Windows 10

#### Upgrade from Windows 7

1-Day 9am-4pm \$235

|     |    |     |
|-----|----|-----|
| Jul | 27 | Fri |
| Aug | 17 | Fri |
| Sep | 17 | Mon |
| Oct | 24 | Wed |

**Saturday and Evening Classes Available**

Please email [info@nwclc.com](mailto:info@nwclc.com) or call 503-362-4818 to schedule

### Windows 7

#### Level I

1-Day 9am-4pm \$235

|     |    |     |
|-----|----|-----|
| Jul | 13 | Fri |
|-----|----|-----|

*please contact us for additional dates*

#### Level II

1-Day 9am-4pm \$235

|     |    |     |
|-----|----|-----|
| Jul | 16 | Mon |
|-----|----|-----|

*please contact us for additional dates*

## MICROSOFT WORD

### Word 2016 / 2013

*Please specify your version when registering*

#### Level I

1-Day 9am-4pm \$235

|     |    |     |
|-----|----|-----|
| Jul | 19 | Thu |
| Aug | 22 | Wed |
| Sep | 24 | Mon |
| Oct | 25 | Thu |

#### Level II

1-Day 9am-4pm \$235

|     |    |     |
|-----|----|-----|
| Jul | 20 | Fri |
| Aug | 23 | Thu |
| Sep | 25 | Tue |
| Oct | 26 | Fri |

#### Level III

2-Days 9am-4pm \$450

|     |       |      |
|-----|-------|------|
| Jul | 30-31 | M-Tu |
| Aug | 29-30 | W-Th |
| Sep | 27-28 | Th-F |
| Oct | 30-31 | Tu-W |

### 2016 / 2013

#### Level IV - Macros

1-Day 9am-4pm \$250

*Please contact us to schedule*

### Word 2010 / 2007

#### Level I

1-Day 9am-4pm \$235

|     |    |     |
|-----|----|-----|
| Jul | 19 | Thu |
| Aug | 22 | Wed |
| Sep | 24 | Mon |
| Oct | 25 | Thu |

#### Level II

1-Day 9am-4pm \$235

|     |    |     |
|-----|----|-----|
| Jul | 20 | Fri |
| Aug | 23 | Thu |
| Sep | 25 | Tue |
| Oct | 26 | Fri |

#### Level III

2-Days 9am-4pm \$450

|     |       |      |
|-----|-------|------|
| Jul | 30-31 | M-Tu |
| Aug | 29-30 | W-Th |
| Sep | 27-28 | Th-F |
| Oct | 29-30 | M-Tu |

### 2010 / 2007

#### Level IV - Macros

1-Day 9am-4pm \$250

*Please contact us to schedule*

## Group Training

- Our classes can be customized for your group at no extra cost.
- We will combine any of our course topics to create a custom course to meet your training needs.
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or call (503) 362-4818