

NORTHWEST

computer learning center

2659 Commercial Street SE, Suite 210
Salem, Oregon 97302

The Professional's Choice since 1983 • Locally Owned & Operated

Phone: (503) 362-4818
Email: info@nwclc.com
Website: www.nwclc.com

Last Revised: 10/11/2018

This schedule is updated throughout the year.
Please check back occasionally for new
dates & classes

Course Schedule: Through December 2018

For Course Descriptions visit us at
www.nwclc.com/course_descriptions.html

MICROSOFT ACCESS

Access 2016 / 2013

Level I

Building a Database

2-Days 9am-4pm \$450

Sep	10-11	M-Tu
Oct	18-19	Th-F
Nov	19-20	M-Tu
Dec	20-21	Th-F

Beyond Basic Queries

1-Day 9am-4pm \$250

Sep	25	Tue
Oct	31	Wed
Dec	10	Mon

Designing Reports

1-Day 9am-4pm \$250

Sep	26	Wed
Nov	1	Thu
Dec	11	Tue

Level II

Refining a Database

2-Days 9am-4pm \$450

Sep	17-18	M-Tu
Oct	25-26	Th-F
Nov	28-29	W-Th
Dec	27-28	Th-F

Creating Custom Forms

1-Day 9am-4pm \$250

Sep	27	Thu
Nov	2	Fri
Dec	12	Wed

Level III

Programming

2-Days 9am-4pm \$450

Sep	24-25	M-Tu
Nov	5-6	M-Tu
Jan	3-4	Th-F

Customized Access Training

Are you building or enhancing a
database you would like help with?

Request a custom class date for you
or your group so we can work
specifically on your project.

For more information contact us at:
info@nwclc.com
503-362-4818

Access 2010 / 2007

Level I

Building a Database

2-Days 9am-4pm \$450

Sep	10-11	M-Tu
Oct	18-19	Th-F
Nov	19-20	M-Tu
Dec	20-21	Th-F

Beyond Basic Queries

1-Day 9am-4pm \$250

Sep	25	Tue
Oct	31	Wed
Dec	10	Mon

Designing Reports

1-Day 9am-4pm \$250

Sep	26	Wed
Nov	1	Thu
Dec	11	Tue

Level II

Refining a Database

2-Days 9am-4pm \$450

Sep	17-18	M-Tu
Oct	25-26	Th-F
Nov	28-29	W-Th
Dec	27-28	Th-F

Creating Custom Forms

1-Day 9am-4pm \$250

Sep	27	Thu
Nov	2	Fri
Dec	12	Wed

Level III

Programming

2-Days 9am-4pm \$450

Sep	24-25	M-Tu
Nov	5-6	M-Tu
Jan	3-4	Th-F

Group Training

- Our classes can be customized for your group at no extra cost.
- To meet your training needs, we will combine any of our course topics to create a custom course - we can even include your files as class examples.
- Group training may cost you less money.

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ADOBE ACROBAT

Acrobat Pro 2017 / DC

Level I

1-Day 9am-4pm \$250

Sep	11	Tue
Oct	30	Wed
Nov	29	Thu

Level II

1-Day 9am-4pm \$250

Sep	12	Wed
Nov	1	Thu
Nov	30	Fri

Acrobat Pro XI

Level I

1-Day 9am-4pm \$250

Sep	26	Wed
Oct	30	Wed

Level II

1-Day 9am-4pm \$250

Sep	27	Thu
Nov	1	Thu

ADOBE CAPTIVATE

Please contact us to schedule

Level I: 1 Day 9am-4pm \$275

Level II: 1 Day 9am-4pm \$275

CRYSTAL REPORTS

Level I

2-Days 9am-4pm \$525

Sep	24-25	M-Tu
Nov	1-2	Th-F
Dec	11-12	Tu-W

Level II

1-Day 9am-4pm \$275

Oct	5	Fri
Nov	13	Tue
Dec	13	Thu

DREAMWEAVER

Level I

1-Day 9am-4pm \$250

Oct	3	Wed
Nov	13	Tue
Dec	27	Thu

Level II

1-Day 9am-4pm \$250

Oct	4	Thu
Nov	14	Wed
Dec	28	Fri

MICROSOFT EXCEL

Excel 2016 / 2013

Level I

1-Day 9am-4pm \$235

Sep	19	Wed
Oct	2	Tue
Oct	15	Mon
Nov	7	Wed
Dec	13	Thu

Level II

1-Day 9am-4pm \$235

Sep	20	Thu
Oct	3	Wed
Nov	8	Thu
Dec	14	Fri

Level III

2-Days 9am-4pm \$450

Sep	13-14	Th-F
Oct	8-9	M-Tu
Nov	14-15	W-Th
Dec	18-19	Tu-W

Level IV - Macros

2-Days 9am-4pm \$450

Sep	26-27	W-Th
Oct	29-30	M-Tu
Dec	4-5	Tu-W

Excel 2016 / 2013

PowerPivot & Data Analysis

1-Day 9am-4pm \$250

Oct	1	Mon
Oct	31	Wed
Nov	16	Fri
Dec	26	Wed

Have you considered customized Excel training for your group?

Our Guarantee

Any of our classes can be retaken at no additional charge (same version and class). We just ask that you bring your class workbook with you. We also provide email and telephone support if you have questions as you apply information you learned in class to your specific situations. We encourage your questions regardless of how long it's been since your class.

Excel 2010 / 2007

Level I

1-Day 9am-4pm \$235

Sep	19	Wed
Oct	2	Tue
Oct	15	Mon
Nov	7	Wed
Dec	13	Thu

Level II

1-Day 9am-4pm \$235

Sep	20	Thu
Oct	3	Wed
Nov	8	Thu
Dec	14	Fri

Level III

2-Days 9am-4pm \$450

Sep	13-14	Th-F
Oct	8-9	M-Tu
Nov	14-15	W-Th
Dec	18-19	Tu-W

Level IV - Macros

2-Days 9am-4pm \$450

Sep	26-27	W-Th
Oct	29-30	M-Tu
Dec	4-5	Tu-W

Excel 2010 PowerPivot

1-Day 9am-4pm \$250

Oct	1	Mon
Oct	31	Wed
Nov	16	Fri
Dec	26	Wed

Saturday and Evening Classes available

Please call 503-362-4818 or email info@nwclc.com for more information

FILEMAKER PRO

Level I

1-Day 9am-4pm \$275

Sep	6	Thu
Oct	10	Wed
Nov	20	Tue

Level II

1-Day 9am-4pm \$275

Sep	7	Fri
Oct	11	Thu
Nov	21	Wed

NEW - FOXIT PHANTOMPDF

Level I

1-Day 9am-4pm \$250

Oct	30	Tue
Dec	3	Mon

Level II

1-Day 9am-4pm \$250

Oct	31	Wed
Dec	4	Tue

HTML (WEB DESIGN)

Level I

1-Day 9am-4pm \$250

Aug	30	Thu
Oct	3	Wed
Nov	26	Mon

Level II

1-Day 9am-4pm \$250

Aug	31	Fri
Oct	4	Thu
Nov	27	Tue

ADOBE ILLUSTRATOR

Level I

2-Days 9am-4pm \$475

Oct	11-12	Th-F
Nov	26-27	M-Tu

Level II

1-Day 9am-4pm \$250

Oct	15	Mon
Nov	28	Wed

ADOBE INDESIGN

Level I

2-Days 9am-4pm \$475

Sep	11-12	Tu-W
Oct	22-23	M-Tu
Dec	6-7	Th-F

Level II

1-Day 9am-4pm \$250

Sep	21	Fri
Oct	24	Wed
Dec	14	Fri

MICROSOFT OFFICE

2016

NEW FEATURES (FROM 2007)

1-Day 9am-4pm \$235

Sep	10	Mon
Oct	23	Tue
Nov	21	Wed
Dec	10	Mon

MICROSOFT OFFICE

365

NEW FEATURES (FROM 2007)

1-Day 9am-4pm \$235

Sep	12	Wed
Oct	22	Mon
Nov	16	Fri
Dec	11	Tue

MICROSOFT OFFICE

2013

NEW FEATURES

1-Day 9am-4pm \$235

Class still available for custom scheduling. Please contact us to arrange a date

Group Training

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- Group training may even cost you less money.

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or call (503) 362-4818

No dates that fit your schedule?

Contact us to discuss arranging a class just for you or your group.

Also - we update the schedule throughout the year. Please check back occasionally for additional dates.

Saturday and Evening classes available upon request.

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MICROSOFT ONENOTE

OneNote 2016 / 2013

1-Day 9am-4pm \$235

Sep	21	Fri
Oct	23	Tue
Nov	21	Wed
Dec	17	Mon

OneNote 2010

1-Day 9am-4pm \$235

Sep	21	Fri
Oct	23	Tue
Nov	21	Wed
Dec	17	Mon

MICROSOFT OUTLOOK

2016 / 2013 Level I

1-Day 9am-4pm \$235

Sep	5	Wed
Oct	4	Thu
Nov	9	Fri
Dec	3	Mon

2016 / 2013 Level II

1-Day 9am-4pm \$235

Sep	6	Thu
Oct	5	Fri
Oct	13	Tue
Dec	10	Mon

2010 Level I

1-Day 9am-4pm \$235

Sep	27	Thu
Nov	5	Mon

Outlook 2007

2007 Outlook is still available for custom scheduling. Please contact us for available dates.

2007 Level I

1-Day 9am-4pm \$235

2007 Level II

1-Day 9am-4pm \$235

Consider arranging customized Outlook group training at your location

2010 Level II

1-Day 9am-4pm \$235

Sep	28	Fri
Nov	6	Tue

ADOBE PHOTOSHOP

Length: 2-Days 9:00 am-4:00pm Cost: \$475.00

Oct	1-2	M-Tu
Nov	20-21	Tu-W
Dec	17-18	M-Tu

MICROSOFT PROJECT

Nov	21	Wed
Jan	4	Fri

Project 2016 / 2013

Level I

2-Days 9am-4pm \$450

Sep	4-5	Tu-W
Oct	10-11	W-Th
Nov	19-20	M-Tu
Dec	27-28	Th-F

Project 2010

Level I

2-Days 9am-4pm \$450

Sep	4-5	Tu-W
Oct	10-11	W-Th
Nov	19-20	M-Tu
Dec	27-28	Th-F

MICROSOFT POWERPOINT

PowerPoint 2016 / 2013

Level I

1-Day 9am-4pm \$235

Sep	26	Wed
Oct	29	Mon
Dec	4	Tue

PowerPoint 2010 / 2007

Level I

1-Day 9am-4pm \$235

Sep	26	Wed
Oct	29	Mon
Dec	4	Tue

Level II

1-Day 9am-4pm \$275

Oct	15	Mon
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Level II

1-Day 9am-4pm \$275

Sep	11	Tue
Oct	12	Fri
Jan	4	Fri

Level II

1-Day 9am-4pm \$235

Sep	27	Thu
Oct	30	Tue
Dec	4	Tue

Level II

1-Day 9am-4pm \$235

Sep	27	Thu
Oct	30	Tue
Dec	5	Wed

Still Available:

Project 2007

Level I

2-Days 9am-4pm \$450

Please contact us to

Our Guarantee

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This schedule is updated throughout the year.

Please check back occasionally for new dates and classes

MICROSOFT PUBLISHER

Publisher 2016 / 2013

Level I

1-Day	9am-4pm	\$235
Oct	4	Thu
Nov	14	Wed
Dec	10	Mon

Level II

1-Day	9am-4pm	\$235
Oct	5	Fri
Nov	15	Thu
Dec	11	Tue

Publisher 2010

Level I

1-Day	9am-4pm	\$235
Oct	4	Thu
Nov	14	Wed
Dec	10	Mon

Level II

1-Day	9am-4pm	\$235
Oct	5	Fri
Nov	15	Thu
Dec	11	Tue

Still Available:

Publisher 2007

Please contact us to schedule a date.

Level I

1-Day	9am-4pm	\$235
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Level II

1-Day	9am-4pm	\$235
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QUICKBOOKS

We Offer Classes in Various Versions of QuickBooks including QuickBooks Online

QuickBooks classes are also available on a one-on-one basis. Classes can be scheduled during the week, in the evening, or on Saturdays. Please contact us for more details

Level I

2-Days	9am-4pm	\$495
Sep	25-26	Tu-W
Oct	29-30	M-Tu
Nov	28-29	W-Th

Level II

1-Day	9am-4pm	\$250
Oct	1	Mon
Oct	31	Wed
Nov	30	Fri

MICROSOFT VISIO

2016 / 2013 Level I

1-Day	9am-4pm	\$250
Sep	4	Tue
Oct	10	Wed
Nov	13	Tue
Dec	20	Thu

2016 / 2013 Level II

1-Day	9am-4pm	\$250
Sep	5	Wed
Oct	11	Thu
Nov	16	Fri
Dec	21	Fri

2010 Level I

1-Day	9am-4pm	\$250
Sep	4	Tue
Oct	10	Wed
Nov	13	Tue
Dec	20	Thu

2010 Level II

1-Day	9am-4pm	\$250
Sep	5	Wed
Oct	11	Thu
Nov	16	Fri
Dec	21	Fri

Still Available:

Visio 2007

Please contact us to arrange a date.

No dates that fit your schedule?

Please contact us to discuss arranging a custom class date. Saturday and Evening classes available upon request.

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503-362-4818

NORTHWEST

computer learning center

Contact us to find out about our current promotion

MICROSOFT WINDOWS

Computer Basics

1-Day 9am-1pm \$165

Sep	12	Wed
Oct	5	Fri
Nov	1	Thu
Dec	12	Wed

Windows 10

Level I

1-Day 9am-4pm \$235

Sep	18	Tue
Oct	15	Mon
Nov	9	Fri
Dec	17	Mon

Windows 10

Upgrade from Windows 7

1-Day 9am-4pm \$235

Sep	17	Mon
Oct	24	Wed
Nov	20	Tue
Dec	26	Wed

Saturday and Evening Classes Available

Please email info@nwclc.com or call 503-362-4818 to schedule

Windows 7

Level I

1-Day 9am-4pm \$235

Nov	1	Mon
<i>please contact us for additional dates</i>		

Level II

1-Day 9am-4pm \$235

Nov	2	Tue
<i>please contact us for additional dates</i>		

MICROSOFT WORD

Word 2016 / 2013

Please specify your version when registering

Level I

1-Day 9am-4pm \$235

Sep	24	Mon
Nov	2	Fri
Dec	20	Thu

Level II

1-Day 9am-4pm \$235

Sep	25	Tue
Nov	6	Tue
Dec	21	Fri

Level III

2-Days 9am-4pm \$450

Sep	27-28	Th-F
Oct	29-30	M-Tu
Dec	6-7	Th-F

2016 / 2013

Level IV - Macros

1-Day 9am-4pm \$250

Please contact us to schedule

Word 2010 / 2007

Level I

1-Day 9am-4pm \$235

Sep	24	Mon
Nov	2	Fri
Dec	20	Thu

Level II

1-Day 9am-4pm \$235

Sep	25	Tue
Nov	6	Tue
Dec	21	Fri

Level III

2-Days 9am-4pm \$450

Sep	27-28	Th-F
Oct	29-30	M-Tu
Dec	6-7	Th-F

2010 / 2007

Level IV - Macros

1-Day 9am-4pm \$250

Please contact us to schedule

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